

Criteria/Expectations for using the B9 or B22 studio

Criteria

- 1) Students may request access to studio space to complete academic projects only. The project must be approved by the instructor of the class and forwarded to James Boyd Brent (jboybre@umn.edu) for final studio usage approval.
- 2) Student must be a currently registered student in a CDes class (if not, student will need to register for a Directed Study— (program designator) 4193— with a CDes instructor).
- 3) Supplies in the studio area are purchased with the course fees from currently registered students in GDes 3312 and GDes 4330. Students not registered in either course shall supply their own screen printing inks, tape, rubber gloves, paper, and/or fabric.
- 4) Students agree to have their student account charged **a \$15.00 nonrefundable studio usage fee**.

Expectations

- 1) Use of the studio is restricted to student academic work only. Access will not be granted for personal projects or for profit work.
- 2) Student will not be allowed to use the studio facilities during the last three weeks of the semester, due to project assignments for GDes 3312 and GDes 4330.
- 3) Student will have a working knowledge of screen printing processes (and letterpress, if applicable), and shall have taken GDes 3312.
- 4) Student will always be respectful of others in the studio.
- 5) Student will be responsible, sensitive to the needs of others working in the studio areas, and will follow the studio rules posted.
- 6) Student will not be allowed to use the studio area while a class is in session.
- 7) Student is not allowed to invite guests into the studio while they are working.
- 8) Student agrees to clean up –not only after themselves, but also after others too—all surfaces to be left completely free of items, everything put away.
- 9) At the end of project work, student shall vacate their locker and clean any “shop screen” used (if applicable).
- 10) Student agrees to work with a studio partner if in the studio after 11pm.
- 11) Student will lock the studio door when leaving the studio for any reason.
- 12) Student will allow the custodial staff access to their work area so the staff may complete their duties in a timely manner.
- 13) Supervising faculty will review the student’s compliance with the studio expectations. Failure to meet expectations will result in a lowering of the course grade and loss of future lab privileges.